



MINNESOTA STATE
Board of Trustees

AGENDA ITEM SUMMARY

NAME: Executive Committee

DATE: October 2, 2024

TITLE: FY2025 Committee Workplan

Action

Review and Discussion

This item is required by policy

PRESENTERS

Kari Campbell, Executive Director

PURPOSE

The committee will review and discuss its work for FY2025 including potential topics identified during the board's recent annual retreat.

BACKGROUND

The below listing includes operational topics and proposed strategic topics for discussion and expansion.

Operational

- Board operating budget update (January 2025)
- FY2026 board operating budget approval (May 2025)
- FY2026 meeting calendar approval (May and June 2025)
- Committee charter review (*NOTE: executive committee charter states committee charters are reviewed a minimum of every 3 years; committee charters were last reviewed spring 2022*).

Potential strategic topics

- Board training and education plan for FY2025
- Review of board policy language related to proposed policy amendments
- Review and update of governance documents
- Board assessment planning for FY2026

Below is included additional information and references related to potential strategic topics for executive committee consideration.

Relevant board policy language related to policy amendments:

- 1A.1 Minnesota State Colleges and Universities Organization and Administration
 - Part 6 Board Policies Subpart D Policy Adoption Except for technical changes, final board

action must not occur earlier than the calendar month following the first committee reading. Technical changes may be approved by the board on its consent agenda and may be approved in the same month as committee consideration of the proposed technical changes.

- Part 3 Definitions Technical change: A change that does not alter the meaning of a board policy or system procedure, including correction of errors in spelling, case, or syntax, or format changes.
- 1A.2 Board of Trustees Part 6 Meetings of the Board Subpart C 3. Consent Agenda includes “Consent agendas must not be used by board committees”.

Listing of governance documents adopted by Minnesota State Board of Trustees (included below)

- Agreement of Trustees – adopted September 2016
- Board/Management Culture – adopted August 2016